

# International Research Center

Midwest University

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| <b>FORM B (Page 1 of 5) Prospective J-1 Scholar Data Sheet</b> |
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**This data sheet is to be completed by the foreign scholar coming to Midwest University. Please return this form directly to the Midwest University host department with supporting documents attached.** Form A is completed by the Midwest University host department. The Midwest University host department must submit the complete request package to MIO before decisions can be made about visa sponsorship through Midwest University.

**Please answer all questions as accurately as possible.** This information will be submitted to the U.S. Department of Homeland Security to create a SEVIS record and Form DS-2019, *Certificate of Eligibility for Exchange Visitor (J-1) status*, a government controlled document needed to obtain a J visa. **Unclear information or unanswered questions may cause a delay.**

| PERSONAL INFORMATION   |        |                                       |  |                                 |
|--|--------|---------------------------------------|--|---------------------------------|
| <i>(List Name as it appears in Machine-Readable section on bottom of Biographic page of the Passport)</i>                        |        |                                       |  |                                 |
| Family Name:   |        |                                       | First/Given Name:                        |                                 |
| FULL Name:   |        |                                       | Date of Birth (Month/Day/Year)           |                                 |
| City of Birth:   |        | Country of Birth:                     |  |                                 |
| Country of Citizenship:  |        | Country of Legal Permanent Residence: |  |                                 |
| NOTE: If dual citizenship, indicate citizenship of passport to be used for entry to US. US Citizens must enter with US passport. |        |                                       |  |                                 |
| Gender:  | Male   | Female                                | U.S. Social Security Number: (if any)    |                                 |
| Marital Status:  | Single | Married                               | Do you have Children under 21 years old? | Yes      No                     |
| <b>CURRENT OCCUPATION:</b>   |        |                                       |  |                                 |
| Name of Employer in home country:  |        |                                       |  |                                 |
| Job Title/Position in home country:  |        |                                       |  |                                 |
| Home Country Position Category:  |        | Professor                             | Researcher                               | Physician      Graduate Student |
| Other (Please Specify):  |        | Is this a government position?        |  | Yes      No                     |
| Highest academic degree awarded:   |        | Date awarded:                         |  |                                 |
| Major Field:   |        |                                       |  |                                 |
| How long do you plan to be in the U.S.?  |        |                                       |  |                                 |
| Do you expect to return to the U.S. for a long stay within two years of departure?   |        |                                       |  |                                 |
| <b>Home ADDRESS Abroad</b> (J-1 Exchange Visitors are required to have a permanent residence abroad.)                            |        |                                       |  |                                 |
| Street Address:  |        |                                       |  |                                 |
| City:  |        | State:                                |  | Zip Code:                       |
| E-mail:  |        | Phone:                                |  | Country:                        |
| <b>Current U.S. ADDRESS:</b> (if any)  |        |                                       |  |                                 |
| Street Address:  |        |                                       |  |                                 |
| City:  |        | State:                                |  | Zip Code:                       |
| E-mail:  |        | Phone:                                |  |                                 |

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## FUNDING

(Complete the following section if you are not fully funded from Midwest University)

The Midwest University requires J-1 exchange visitors to show a minimum of **\$18,000 USD per year (1,500/per month) + \$12,000 USD per year (\$1,000/per month)** for spouse and **\$6,000 USD per year (\$500/per month)** for each child.

All financial documentation **must be original**, written in **English** and refer to United States Dollars (**USD**).

- Documentation must be obtained in **duplicate (2) original documents**, one for Midwest University and one to show the American Embassy in your home country and U.S. Immigration Inspector at the port of entry.
- If you are being sponsored or receiving your funds through a **fellowship**, please provide an **original official award letter** from the government or organization detailing the name of the recipient, the amount of funding, the duration of the award (including beginning and ending dates), and the requirements of the award.
- Personal funds must be documented with **original** bank letter (in English, US Dollars, dated no more than 6 months prior to entry) indicating: Date account opened, total amount deposited for last year, and present balance.

**Note:** All J-1 exchange visitors (and dependents) must obtain health insurance **prior to beginning their J program.**

## SOURCE AND AMOUNT OF FUNDING

If you are not receiving full funding from Midwest University, please **specify your source and amount of financial support** in blank boxes. Enter other sources of funds. Separate documentation must accompany all sources of financial support except funds provided by Midwest University. Minimum support of **\$18,000 USD per year (1,500/per month)** is required for the principal visitor, **\$12,000 USD per year (\$1,000/per month)** for spouse; and **\$6,000 USD per year (\$500/per month)** for each child.

If your visit Midwest University will be less than 1 year then you only need to provide documentation of funding for the number of months that you intend to be in the U.S. Please note that the cost of living in the Wentzville area is very high. The level of support required is minimal. Using the table below, complete all information that pertains to your situation.

|                            | NAME OF AGENCY / INSTITUTION: | USD AMOUNT | Indicate per month or year | Required documentation                          |
|----------------------------|-------------------------------|------------|----------------------------|---|
| MIDWEST UNIVERSITY         |                               | \$         |                            | Provided by host department                     |
| U.S. GOVERNMENT            |                               | \$         |                            | Official letter of support.<br>See instructions |
| INTERNATIONAL ORGANIZATION |                               | \$         |                            |   |
| FOREIGN GOVERNMENT         |                               | \$         |                            |   |
| OTHER ORGANIZATION         |                               | \$         |                            |   |
| PERSONAL FUNDS             |                               | \$         |                            | Original bank letter<br>See instructions        |

## J-1 PROCESSING

(Select the manner in which you plan to obtain your J-1 status)

- Attach a legible photocopy of the biographic page from your passport, U.S. Visa pages, copies any previous immigration documents such as: Form I-94 (if inside the U.S.), Forms DS-2019, etc.
- Are you currently in the U.S.? [ ] No [ ] Yes
- [ ] **If NO:** At which U.S. Embassy/Consulate will you apply for your visa? (City/ Country):
  - Expected Date of arrival in U.S.:    Month    Day    Year
  - Proposed Port of Entry into U.S.:
- [ ] **If YES:**
  - [ ] I plan to depart the U.S. and return before starting my appointment at Midwest University.
    - Give destination abroad and travel dates:
  - [ ] I am requesting a Change of Immigration Status to J-1.
  - [ ] I am currently in J-1 status and I am requesting a Transfer from another J-1 sponsor to Midwest University's J-1 Program
  - [ ] I am currently in J-1 status sponsored by Midwest University and I am requesting an Extension of my Midwest University program

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| <b>IMMIGRATION HISTORY</b> (Required for all applicants) |
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During the last three years, have you been in the U.S. in any visa status, other than tourist? [ ] YES [ ] NO  
 If YES, please complete this section. Begin with your most recent visa status and work backwards chronologically.

| VISA Status | START & END DATES OF STATUS | PURPOSE OF STAY & NAME of INSTITUTION |
|-------------|-----------------------------|---------------------------------------|
|             |                             |                                       |
|             |                             |                                       |
|             |                             |                                       |
|             |                             |                                       |

|  |    |     |
|--|----|-----|
| Have you ever been sponsored as a J-1 by Midwest University? | NO | YES |
| If yes, when were you last sponsored by Midwest University?  |    |     |
| Which department hosted you?                                 |    |     |

|   |
|---|
| <b>Complete only if you are <u>currently</u> in the United States</b> |
|---|

| VISA Status | EXPIRATION OF I-94: | Expiration date of current immigration document (e.g., DS-2019) |
|-------------|---------------------|---|
|             |                     |   |

**If you are currently in the U.S. or you were previously in J Status at any time in the past 3 years, you must include photocopies of the following documents (for you and each dependent) with this form:**

- Forms DS-2019 current AND all previous forms
- Legible copies of the U.S. visa and biographic pages of your passport
- FORM I-94 (printed electronically)
- If you currently hold an F-1 status, enclose a copy of your I-20 (and EAD if applicable)

|   |
|---|
| <p><b>J-1 TRANSFER.</b> If currently in J-1 status, the following information is needed to pursue a J-1 Transfer<br/>                 Note: Midwest University's MIO must coordinate the J-1 Transfer process with the J-1 Responsible Officer at your current institution.</p> |
|---|

|                              |
|------------------------------|
| Name of J-1 Program Sponsor: |
|------------------------------|

|   |
|---|
| CONTACT INFORMATION for RESPONSIBLE OFFICER of current J Sponsor: |
|---|

|                                  |
|----------------------------------|
| Name of J-1 Responsible Officer: |
|----------------------------------|

|                                  |
|----------------------------------|
| Address J-1 Responsible Officer: |
|----------------------------------|

|        |                |
|--------|----------------|
| Phone: | Email Address: |
|--------|----------------|

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## **HEALTH INSURANCE Acknowledge my Understanding & Intent to Comply with Federal Requirements**

The U.S. government requires all J-1 exchange visitors and J-2 dependents to be covered by medical insurance meeting specific minimum criteria during their entire stay in the U.S. It is the sole responsibility of each exchange visitor to obtain and maintain such insurance. Failure to obtain or maintain adequate insurance for yourself or any J-2 dependents is considered a violation of DOS regulations, which will result in termination of your exchange visitor program. Regulations define the following minimum coverages that are necessary:

- Medical benefits of at least \$100,000 per accident or illness;
- Repatriation of remains in the amount of \$ 25,000;
- Medical evacuation to your home country in the amount of \$ 50,000;
- A deductible not to exceed \$ 500 per accident or illness.
- The insurance policy must be underwritten by an insurance corporation having an A.M. Best rating of "A-" or above, an Insurance Solvency International, Ltd. (ISI) rating of "A-1" or above, a Standard & Poor's Claims paying Ability of "A-" or above, a Weiss Research, Inc. rating of B+ or above, or insurance backed by the full faith and credit of the government of the exchange visitor's home country.

Signature of J-1 Applicant

Date:

## **CERTIFICATION STATEMENT - READ THE FOLLOWING STATEMENT CAREFULLY, AND SIGN BELOW**

*I understand that if I enter the U.S. as a J-1, or change status to J-1, under the Research Scholar / Professor / Short-Term Scholar category, I will not be permitted to change categories to be a J-1 student. Further, I may be subject to section 212(e), the two-year home-country physical presence requirement. Individuals subject to 212(e) are ineligible for a change of status while in the U.S. to another nonimmigrant status other than A or G. Individuals subject to 212(e) are ineligible for H, L, or permanent residence status until the two-year requirement has been met. These provisions will also apply to my J-2 dependents.*

***I certify that the information provided in FORM B PROSPECTIVE J-1 SCHOLAR DATA SHEET is true and correct.***

Signature of J-1 Applicant

Date:

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## PROSPECTIVE J-1 SCHOLAR DATA SHEET - DEPENDENT INFORMATION

### Dependent Information

(Spouse or children under 21 only)  
(To be completed by prospective visitor)

Do you have dependents (Spouse and / or children under 21 years old)? No                      Yes

**If yes**, please complete the following:

Family will travel to U.S. with me.

Family will arrive later. Expected date of arrival (*Month/Day/Year*)

Family will remain abroad and will not travel to the US for the duration of my J-1 program.

### DEPENDENT DATA

Please complete this section for any family members who will travel with you to the U.S. or who will arrive later to join you. Each dependent in J-2 status will need a separate DS-2019 prepared for them. Only your spouse or children under 21 are eligible for J-2 dependent status.

Please Note: Financial support must also be shown for family members; at least \$12,000 USD per year (\$1,000/per month) for spouse; and \$6,000 USD per year (\$500/per month) for each child plus the cost of insurance.

|  |   |                      |  |
|--|---|----------------------|--|
| <b>Last Name:</b>  |   | <b>First Name:</b>   |  |
| Middle Name: (Include with First Name)   | Gender: [ <input type="checkbox"/> ] Male [ <input type="checkbox"/> ] Female | Relationship to J-1: |  |
| Email:   | Date of Birth: (Month/Day/Year)   |                      |  |
| City of Birth:   | Country of Birth:   |                      |  |
| Country of Citizenship:  | Country of Legal Permanent Residence:   |                      |  |
| <b>NOTE: List all Names as it appears in the Machine-Readable section of the Biographic page of the Passport</b> |   |                      |  |

|  |   |                      |  |
|--|---|----------------------|--|
| <b>Last Name:</b>                      |   | <b>First Name:</b>   |  |
| Middle Name: (Include with First Name) | Gender: [ <input type="checkbox"/> ] Male [ <input type="checkbox"/> ] Female | Relationship to J-1: |  |
| Email:                                 | Date of Birth: (Month/Day/Year)   |                      |  |
| City of Birth:                         | Country of Birth:   |                      |  |
| Country of Citizenship:                | Country of Legal Permanent Residence:   |                      |  |

|  |   |                      |  |
|--|---|----------------------|--|
| <b>Last Name:</b>                      |   | <b>First Name:</b>   |  |
| Middle Name: (Include with First Name) | Gender: [ <input type="checkbox"/> ] Male [ <input type="checkbox"/> ] Female | Relationship to J-1: |  |
| Email:                                 | Date of Birth: (Month/Day/Year)   |                      |  |
| City of Birth:                         | Country of Birth:   |                      |  |
| Country of Citizenship:                | Country of Legal Permanent Residence:   |                      |  |

|  |   |                      |  |
|--|---|----------------------|--|
| <b>Last Name:</b>                      |   | <b>First Name:</b>   |  |
| Middle Name: (Include with First Name) | Gender: [ <input type="checkbox"/> ] Male [ <input type="checkbox"/> ] Female | Relationship to J-1: |  |
| Email:                                 | Date of Birth: (Month/Day/Year)   |                      |  |
| City of Birth:                         | Country of Birth:   |                      |  |
| Country of Citizenship:                | Country of Legal Permanent Residence:   |                      |  |

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|  |   |                      |  |
|--|---|----------------------|--|
| <b>Last Name:</b>  |   | <b>First Name:</b>   |  |
| Middle Name: (Include with First Name)   | Gender: [ <input type="checkbox"/> ] Male [ <input type="checkbox"/> ] Female | Relationship to J-1: |  |
| Email:   | Date of Birth: (Month/Day/Year)   |                      |  |
| City of Birth:   | Country of Birth:   |                      |  |
| Country of Citizenship:  | Country of Legal Permanent Residence:   |                      |  |
| <b>NOTE: List all Names as it appears in the Machine-Readable section of the Biographic page of the Passport</b> |   |                      |  |

|  |   |                      |  |
|--|---|----------------------|--|
| <b>Last Name:</b>                      |   | <b>First Name:</b>   |  |
| Middle Name: (Include with First Name) | Gender: [ <input type="checkbox"/> ] Male [ <input type="checkbox"/> ] Female | Relationship to J-1: |  |
| Email:                                 | Date of Birth: (Month/Day/Year)   |                      |  |
| City of Birth:                         | Country of Birth:   |                      |  |
| Country of Citizenship:                | Country of Legal Permanent Residence:   |                      |  |

|  |   |                      |  |
|--|---|----------------------|--|
| <b>Last Name:</b>                      |   | <b>First Name:</b>   |  |
| Middle Name: (Include with First Name) | Gender: [ <input type="checkbox"/> ] Male [ <input type="checkbox"/> ] Female | Relationship to J-1: |  |
| Email:                                 | Date of Birth: (Month/Day/Year)   |                      |  |
| City of Birth:                         | Country of Birth:   |                      |  |
| Country of Citizenship:                | Country of Legal Permanent Residence:   |                      |  |