

# *APPLICATION FOR ADMISSION*



## **Midwest University**

851 Parr Road, Wentzville, MO 63385 U.S.A.

Office: (636) 327-4645

[www.midwest.edu](http://www.midwest.edu) / E-mail: [usa@midwest.edu](mailto:usa@midwest.edu)

# Midwest University

## ■ Application Procedure ■

We are pleased that you are interested in applying for admission to Midwest University. This packet contains all of the information and materials you need for the application process. If you have any questions, the Admissions Office will be happy to help you. Let us know how we can be of service.

- REQUIREMENTS:**
- ① Application for Admission
    - Personal Statement
    - Application Essay
    - Reference
  - ② A \$100.00 non-refundable application fee
  - ③ All original transcripts from previous institutions.  
(High school transcript required for the Bachelor Program)
  - ④ 2 Photographs taken within the past six months

### ***1. COMPLETING THE APPLICATION FORM***

Please complete the application form. This will not only provide the Admissions Committee with important information about you as a prospective student, but will also demonstrate your writing ability. Return your completed application with the fee and two passport-sized photos.

### ***2. NOTIFICATION REGARDING ACCEPTANCE***

Midwest University will accept your application at any time. As soon as your application is complete, your file will be submitted to the Admissions Committee for review, and you will subsequently be notified of its decision.

### ***3. REFERENCES***

Midwest University requires a reference from a former professor for each program. (Midwest University requires two references for Ph.D. program.)

### ***4. APPLICATION ESSAY***

The Writing ability of the applicant will be assessed through this essay. The essay should be 500-700 words (Bachelor), 750-900 words (Master), and 1,000-1,200 words (Doctor).

### ***5. HOUSING***

Housing applications will be mailed to all interested applicants, and housing assignments will be made based on the availability of housing units.

For additional admission information, see the Midwest University Catalog.

### **Return all forms to:**

Admissions Office  
Midwest University  
851 Parr Road  
Wentzville, Missouri 63385-0365  
Office: (636) 327-4645  
www.midwest.edu E-mail: usa@midwest.edu



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## Application For Admission 1 of 6

### APPLICATION FOR ADMISSION

**Study Location Options**

**Year of Admission**

Main Campus  
Online

\_\_\_\_ (Year)  
 Spring Fall  
 Summer Winter

\* Please print in English

1. Name: (English) \_\_\_\_\_  
First Name Middle Name Last(Family) Name

2. Address: \_\_\_\_\_  
Street Apt  
 \_\_\_\_\_  
City State Zip Country

3. E-Mail: \_\_\_\_\_

4. Cell: \_\_\_\_\_ Home: \_\_\_\_\_ Work: \_\_\_\_\_

5. Date of Birth: \_\_\_\_ / \_\_\_\_ / \_\_\_\_ 6. Place of Birth: \_\_\_\_\_ 7. Gender: Male Female  
Month/ Day/ Year City & Country

8. Mailing Address, if different from above

\_\_\_\_\_ Street Apt. City State Zip Country

9. Citizenship: U.S. Citizen U.S. Permanent Resident (SS# \_\_\_\_\_)  
 If Foreigner: Your Nationality ( \_\_\_\_\_ ) Visa Status ( \_\_\_\_\_ ) Visa Expired or Other ( \_\_\_\_\_ )

10. Educational History: High School, College/University, Graduate School

Name and Location of School	Major	Dates of Attendance	Degree

11. Ability in English (Rate your ability by H=High, M=Middle, L=Low)  
 Speaking: \_\_\_\_\_ Hearing: \_\_\_\_\_ Writing: \_\_\_\_\_ Reading: \_\_\_\_\_

12. Current Employer  
 Name of Business: \_\_\_\_\_ Telephone: \_\_\_\_\_  
 Job Title: \_\_\_\_\_ Location: \_\_\_\_\_

13. Recommender  
 Name: \_\_\_\_\_ Date: \_\_\_\_\_  
 Telephone: \_\_\_\_\_ E-Mail: \_\_\_\_\_

14. Emergency Contact  
 1. Name: \_\_\_\_\_ Relationship: \_\_\_\_\_  
 Phone #: \_\_\_\_\_ E-Mail: \_\_\_\_\_  
 2. Name: \_\_\_\_\_ Relationship: \_\_\_\_\_  
 Phone #: \_\_\_\_\_ E-Mail: \_\_\_\_\_

15. Applicant  
 Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Attach 2 recent 2x2 sized photos of yourself here



## ▣ Academic Programs ▣

**ESL Program** One-Year Program Two-Year Program Aviation English  
**Aviation Certificate Program** Private Pilot Instrument Rating Commercial Pilot Instructor Pilot  
 General Aviation Mechanic Airframe Rating Powerplant Rating

### Bachelor Degree Programs

**Bachelor of Arts in Business Administration** (123 Credit Hours) Areas of Emphasis;  
 Data Science Finance/Asset Management Global Business Management Marketing  
**Bachelor of Arts in Theology** (123 Credit Hours) Areas of Emphasis; Biblical Studies Christian Education  
**Bachelor of Science in Aviation and Future Transportation Technology** (123 Credit Hours) Areas of Emphasis;  
 Aviation Maintenance Engineer Flight Dispatcher  
 General Aviation Management and Flight Unmanned Aircraft systems(Drone)  
**Bachelor of Science in Computer Science** (123 Credit Hours) Computer Science  
**Bachelor of Music** (123 Credit Hours) Areas of Emphasis; Church Music Composition Conducting  
 Instrument Musical and Dance Performance Music Education Piano Voice

### Master Degree Programs

**Master of Arts in Counseling** (48 Credit Hours) Areas of Emphasis; Christian Counseling Geriatric Counseling  
 Marriage and Family Counseling Mental Health Counseling Transactional Analysis Counseling  
**Master of Arts in Education** (48 Credit Hours) Areas of Emphasis; Brain Psychological Counseling  
 Brain and Gifted Education Christian Education International Culture and Arts Korean Language Education  
**Master of Arts in TESOL** (36 Credit Hours) English Education  
**Master of Business Administration (MBA)** (36 Credit Hours) Areas of Emphasis;  
 Aviation Safety and Security Management ESG Management Global Business Management  
 Health Care Management Global Leadership Management Innovation Strategy  
 Premium Golden Life Management Public Policy and Administration Real Estate Investment Management  
 Strategic Human Resource Management Public/ Safety/ Emergency/ Security Management  
**Master of Divinity** (96 Credit Hours) Instrument  
**Master of Music** (48 Credit Hours) Areas of Emphasis;  
 Church Music Composition Conducting Instrument  
 Music Coaching Music Education Piano/Organ Voice

### Doctoral Degree Programs

**Doctor of Leadership** (48 Credit Hours) Areas of Emphasis;  
 Brain Development Counseling Crisis Management Leadership Premium Golden Life  
 Entrepreneurial Leadership ESG Management Health Care Management  
 Management Innovation Strategy Organizational Ministry/Mission Leadership Real Estate Management, Psychology and Auction  
**Doctor of Ministry** (40 Credit Hours) Areas of Emphasis;  
 Christian Counseling Christian Education Inter-Cultural Ministry Pastoral Theology  
**Doctor of Musical Arts** (60 Credit Hours) Areas of Emphasis;  
 Church Music Composition Conducting Instrument Music Coaching  
 Musical Arts Convergence Music Education Music Theatre Piano / Organ Voice & Opera  
**Doctor of Philosophy in Music** (60 Credit Hours) Areas of Emphasis; Music Education Composition  
**Doctor of Philosophy in Counseling Psychology** (60 Credit Hours) Areas of Emphasis Life Design Counseling and Coaching  
 Geriatric Counseling Marriage and Family Counseling Mental Health Counseling Transactional Analysis Counseling  
**Doctor of Philosophy in Education** (60 Credit Hours) Areas of Emphasis;  
 Brain Counseling Education Brain Development and Gifted Education Dance Education  
 Higher Educational Leadership Neuropsychological Counseling Education International Culture and Arts  
**Doctor of Philosophy in Leadership** (60 Credit Hours) Areas of Emphasis;  
 Entrepreneurial Leadership International Aviation Management & Leadership Management Innovation Strategy  
 Organizational Ministry/ Mission Leadership Political Leadership



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# Application For Admission 3 of 6

## Personal Statement (Attach an additional sheet of paper if necessary.)

1. Give a brief account of your personal self- introduction.

2. Give a brief account of how you made a decision to study at Midwest University.

3. State briefly your educational goals for attending Midwest University.

### Applicant

Print Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_



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## Application For Admission 4 of 6

### Application Essay (Attach an additional sheet of paper if necessary.)

The writing ability of the applicant will be assessed through this essay.

The essay should be 500-700 words (Bachelor), 750-900 words (Master), and 1,000-1,200 words (Doctor).

1. Explain your vision and purpose and describe how you plan to accomplish them.
2. How does your worldview inform your vision and your purpose?

#### Applicant

Print Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

## ■ Letter of Reference (Professor or Pastor) ■

Thank you for taking the time to give your evaluation of this applicant. It will help the Admissions Office to understand the applicant's potential qualifications for graduate studies at Midwest University. The form, when completed, should be mailed directly to the Admissions Office. Please feel free to provide further statements or explanations on a separate sheet of paper

**Student is applying to Midwest University degree program:**

ESL                  Bachelor                  Master                  Doctor

Applicant Name: \_\_\_\_\_

Address: \_\_\_\_\_

Complete the following waiver: (optional)

I waive my right to see this recommendation.

I understand that this waiver is NOT required as a condition for admission to Midwest University.

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

### EVALUATION

1. How long have you known the applicant? \_\_\_\_\_ Relationship to The Applicant? \_\_\_\_\_

2. Please rate the applicant on the following characteristics

	Very High	High	Average	Low	Very Low
Leadership Ability					
Self Confidence					
Amiability					
Maturity					
Common Sense					
Moral Character					
Physical Health					
Mental Health					
Responsibility					

3. Do you recommend this applicant?

Highly Recommend                  Recommend  
 Recommend with Reservation      Do Not Recommend

Name: \_\_\_\_\_ Position: \_\_\_\_\_ E-Mail/Phone number: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip code: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Please send completed information to:  
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## Application For Admission

### Student Regulation Agreement

- Please read, sign, and submit with the application form.

Name : (English) \_\_\_\_\_ (Korean) \_\_\_\_\_ Degree: \_\_\_\_\_ Major: \_\_\_\_\_

I hereby declare that I will comply with all rules and regulations while attending Midwest University and will comply with my dignity, ethics, and morals, as a student. I will accept any penalties if I do not follow below:

1. I won't do anything that interferes with the academic atmosphere during my studies (i.e., tardiness, absences, or offensive language, etc.)
2. I will do my best to develop my intellectual and spiritual knowledge and to enhance positive learning environment (i.e., being prepared for class, regular attendance, church ministry, etc.)
3. I will be honest and sincere to complete all of my studies as a student
4. If there is false information in the documents submitted, I will not object to the cancellation of admission
5. I will follow the dress policy (i.e., suit), use the proper language, and maintain my personal cleanliness.
6. The case for leaving or dropping out of Midwest University after submitting the application form;
  - ① The Application Fee (\$100) is NON-REFUNDABLE.
  - ② Tuition fees will be refunded, according to the catalog refund policy listed below:

\* 15 week program - up to 1 week: 90%, 3 weeks: 70%, 5 weeks: 50%, 7 weeks: 30%; After 7 weeks will not be refunded in full  
 \* 8 week program: 1 week: 90%, 2 weeks: 70%, 3 weeks: 50%, 4 weeks: 30%; There is no full refund after 4 weeks  
 (Refund Processing Fee: \$ 30.00).

7. Those eligible for the scholarship must enroll in at least 12 undergraduate courses, 9 at master's level, and at least 8 at doctoral level in each semester. The curriculum must be completed within a period of time and all courses must be awarded at least B. In addition, in the case of leaving the university during the studies, the student is no longer eligible for scholarship at Midwest University.  
 For more information on the scholarship benefits, please contact us at [usa@midwest.edu](mailto:usa@midwest.edu)
8. When I send tuition and other fees to Midwest University, I have a responsibility to pay all extra fees (i.e., processing fee, transfer fee, etc.)
9. Those who are expected to graduate for their degree must attend the graduation ceremony at Midwest University in the US and complete the required credits. If they don't attend the graduation ceremony, their graduation will be postponed to a later date. And all graduates are required to pay graduation fees.
10. Student Regulations for those who major in Music (Graduation Recital Fee and Assessment Fee)
  - \* All prospective graduates are required to have a graduation recital according to the school regulations.
  - \* I am responsible for scheduling the recital or concert program after discussing with my advisor. Also, I will pay a fee to rent the venue.
  - \* Graduation Recital Fee: The prospective graduates' performance will be evaluated by the two professors. All prospective graduates should pay the evaluation fee and processing fee (\$500). Also, all prospective graduates need to pay the transportation fee for the two professors, respectively.

\*\*By signature of the student below, the student hereby subscribes, without mental reservations, to the Biblical Foundations Statement as written in the catalog.

**Midwest University**

**\* Applicant**

Print Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_